

Section 1 – Annual Governance Statement 2018/19

We acknowledge as the members of:

Hundon Parish Council
 ENTER NAME OF AUTHORITY

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2019, that:

Agreed
 Yes No
 'Yes' means that this authority:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓			
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			
9. (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	✓			

*For any statement to which the response is 'no', an explanation should be published

This Annual Governance Statement was approved at a meeting of the authority on: 01/08/2019
 and recorded as minute reference: HPC 19/016 REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:
 Chairman
 Clerk

SIGNATURE REQUIRED
 SIGNATURE REQUIRED