**The Annual Meeting of Hundon Parish Council was held on Wednesday 17th May 2017 at 7.30pm in Hundon Village Hall.**

**Minutes**

**Present**: Cllr P Impey, Cllr H Ballantyne (Vice Chair) Cllr J Mayes,

Jenny Basham & Geoff Spooner (Chair)

**Attendance**: S Button, Hundon Parish Clerk

**Public:** Church Warden

7 members of the public

**Apologies for Absence**

Cllr Douglas Nimmons & Mary Evans

**Election of Chairman**

Geoffrey Spooner was re-elected by a unanimous vote.

**Declaration of Acceptance of Office of Chairman**

Cllr. G. Spooner accepted the Office of Chairman

**Election of Vice Chair**

Cllr. H Ballantyne was re-elected as Vice Chair by a unanimous vote

**Declaration of Acceptance of Vice Chair**

Cllr Ballantyne accepted the office of Vice Chair

**Public Forum**

2 local residents commented on the proposed new yellow parking lines around Church Street. Their comments were noted in a report from them.

The Church Warden bought up the subject of the flooding at Greys Lane/A143. Although this is outside the Hundon Parish, it has been reported by the Hundon Parish Clerk and logged several times on the West Suffolk website/highways department.

A resident of Folley Hill Barn was present regarding the visit by Cllr. Spooner & Cllr. Nimmons as requested by the neighbours at Hundon Hall. No problems were found by the Councillors, however the Parish Clerk commented about potential sewage complications on the West Suffolk planning website as requested by the Council at the previous meeting.

2 members of the cricket club have compiled a report for the Parish Council requesting a donation as power is needed in the changing rooms. They commented that the school are now using these rooms for their sports day. The club is also used by the community.

A parishioner voiced an opinion that the 40mph speed sign by Mary Lane is in the wrong place as it makes it difficult to turn right out of Mary Lane. The Parish Clerk will report this to Mary Evans & the Highways Department.

As residents now have to pay £40 for their brown wheelie bin, the resident who cuts the grass on Lower Road, outside their property (which is the responsibility of the Council) will no longer continue to do this.

**Declarations of Interest**

No declarations of Interest

**Minutes of last Annual Parish Meeting held 18th May 2016**

The minutes of the previous Annual Meeting were approved and signed bythe Chairman

**Reports from County and Borough Councillors & Police**

The Borough Councillor & Police did not attend the meeting.

**Planning**

Four planning applications were received:

1. **Location 1 Clarence Villas, Church Street, CO10 8EW – DC/17/0782/FUL –** 1no. dwelling (following demolition of a single storey side extension of 1 Clarence Villas and alterations to boundary wall).  
   No objections were raised by the Parish Council, however a neighbour was slightly concerned about the tiles to be used on the roof.
2. **Appeal notification –** **The Old Pumping Station, Lower Road, - DC/16/1238/OUT – appeal reference: AP/17/0015/REF** – 8 no. dwellings  
   The Council, again, hold no objections.

**Finance**

See attached spreadsheet detailing, income and expenditure.

**Progress Report**

See updated Action Plan. The Parish Clerk has booked a training session for herself and Cllr Basham at CAS for Onesuffolk website training

**Correspondence & future agenda items**

**Correspondence received and forwarded to Parish Council: (not in date order)**

1. Weekly decision list
2. VAS machines
3. Local Council Public advisory Planning Course
4. Amy Wright regarding the comments about the potential sewage complications at Folley Barn/Hundon Hall. Email sent to Cllr Spooner & Nimmons asking them to reply to Amy Wright.
5. Weekly decision list
6. SALC survey
7. Planning application appeal for the Old Pumping Station
8. New Planning Application – 1 Clarence Villas
9. Running Free Consultation – SALC
10. Weekly decision list
11. Suffolk day- 21st June
12. Village of the Year
13. Precept money
14. Rural Services
15. CAS – Health & Wellbeing
16. SALC – neighbourhood planning Act 2017
17. Weekly decision list

**Future agenda items**

1. Hundon Parish Clerk to obtain a contract of employment. Ongoing
2. HPC to update website with future meeting dates. Ongoing, need to contact CAS.
3. New Hundon Emergency Plan to be updated by Parish Clerk. Still ongoing
4. Potholes which have been badly repaired are to be reported to Mary Evans & the Highways department
5. Water Hydrant – Lower Road (Conservation area) needs investigating
6. Ditch between the allotments and Galley Road is clogged with dead trees and needs to be cleared.
7. Names and addresses have been supplied of the residents who are dumping rubbish on the football pitch. These are to be written to by the HPC.
8. Old tyres are being dumped in Chimney Street
9. The Council agreed that the Parish Clerks hours are to be increased due to the workload. HPC to speak to SALC
10. Advert in the Hundon Herald for a new Councillor. HPC to speak to SALC to establish the correct wording for the advert
11. Cllr Ballantyne mentioned a letter which has been written by a resident of Hundon to the Village Hall committee, complaining about the charges for hiring the hall. Small groups are being forced out because of the high charges.
12. Cllr, Mayes mentioned blocked ditches which should be cleared by the Highways department.
13. Bank mandate to be signed by Cllrs. Spooner & Nimmons, to authorise Sharon Mott & Karen Melville-Ross deletion from the bank details.
14. HPC will contact bank requesting a mandate which is to be signed by Cllrs. Spooner & Nimmons allowing online banking by the HPC.

**Next Meeting**

The next Parish Council Meeting is to be held on the 21st June 2017 @ 7.30pm at the Hundon Village Hall Social Club.

Meeting closed @ 9.40pm